

PATHWAYS COMMITTEE Regular Meeting Minutes

February 28, 2022 at 6:30pm

TELECONFERENCE SPECIAL NOTICE

Pursuant to Government Code Section 54953(e):

NOTICE OF TELECONFERENCED MEETING

On September 16, 2021, Governor Newsom signed Assembly Bill 361 (2021), which amended Section 54593 of the Government Code to allow local legislative bodies to continue to conduct meetings by teleconference under specified conditions and pursuant to special rules on notice, attendance, and other matters. As the City Council for the Town of Los Altos Hills has made the findings required by Government Code Section 54953, the Council, the Planning Commission and Committees will continue to conduct meetings by teleconference and the Council Chambers will not be open to the public for this City Council meeting. Pursuant to the requirements of Government Code Section 54953(e), members of the public will be provided with notice of how they may access the meeting and offer public comment. Members of the Public may participate and provide public comments to teleconference meetings as follows below (insert instructions below).

To participate via a computer in a Zoom meeting, visit:

<https://us02web.zoom.us/j/83528375071?pwd=T2J3bnNySGhRaE40OGJYMWd1cnNkdz09>

Meeting ID: 835 2837 5071

Passcode: 587459

One tap mobile

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Before speaking, please identify yourself by name and where you reside.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes

1. Call to Order (roll call)

a. Members

- i. Bob Elson (BE)
- ii. Judy Nagy (JN)
- iii. Alisa Bredo (AB)
- iv. Laura Bailey (LB)
- v. Bridget Morgan (BM)

b. TC

- i. Linda Swan

c. Town Staff

- i. Oscar Antillon

d. Public

- i. Carol Gottlieb
- ii. Birgitta Indaco
- iii. Kjell Karlsson
- iv. Howard Lee
- v. Val Metcalfe

2. Agenda Review - none

3. Review & Approval of Minutes of:

- a. January 22, 2022 - Judy Nagy moved to approve the minutes as corrected. LB seconded. (AB, BM, BE, LB, JN vote yes, approved unanimously)

4. Ex Parte Communications BE and BM talked about the GIS system. AB and BE talked to the homeowner at Lupin and PageMill.

5. Project Updates (Bob Elson and/or Oscar Antillon)

a. CIP Projects approved by City Council ([Link to Council Priorities](#))

- i. Redwood Grove - Town staff has let a contract for an ADA assessment.
- ii. Altamont Plunge - Design is final. Maintenance is going to do the work and it will be completed this year.
- iii. La Paloma to Robleda - Still waiting for material. Oscar is going to walk the path with Michael. JN asked what materials. The maintenance crew will be doing the work to install the path. BM believes permits have not been obtained to cross the creek. She believes it is required. BE will discuss with Oscar. BM will contact the various water boards to make sure the appropriate

permits have been obtained as a resident, not a member of the pathway committee. Oscar will double check the negative declaration and verify with the consultant (Live Oaks).

- iv. Byrne Park Plunge... Completed Jan 2022
 - v. 27447 Edgerton Rd (Town extend path along property toward Wallace Stegner Path) BE went by the house twice and a letter has been sent from town staff to the resident but so far there is no response.
 - vi. Page Mill, Lupine to Via Feliz - Mr. and Mrs Radin met with BE and will support a pathway along the roadside. BE and Oscar will be out there on Wednesday to stake and plot a path close to the road and see what is needed.
 - vii. Summerhill Rd - BE, Oscar, and Michael walked the Summerhill path last Thursday. Some segments can be completed now. Some Plat maps need to be approved by homeowners and TC. Some need easements from the County. So progress is being made but moving slowly.
 - viii. GIS Enhancements (Easement Layer) - Lynx almost has a test module ready. Hopefully within the next two months. This is not the full binder of easements but a small subset as a test.
 - ix. GIS Enhancement (Audit Layer) - Need to list out all of the incomplete segments along with addresses and not APN. BE is working to get a spreadsheet together to get a list of the incomplete segments.
- b. Projects being Tracked
- i. Natoma Subdivision - Oscar will have a walk through and make sure everything is complete as specified.
 - ii. Matadero Improvement - Improvements have been made. Some grading and water boards and a handrail. Hoping to move the post at the corner and have a little landing before the right hand turn.

6. Old Business

- a. Saddle Court—Possible path realignment-BE----**PWC Vote** - Homeowner is asking for the easement to be modified. Relocating the path into the new easement would cost about \$10,000. AB mentions the lot line is fairly close to the house at the bottom. AB moves that we do not vacate the current easement. JN seconded the motion. (BM, LB, BE is voting no. JN, AB voted yes.) The motion fails. JN moved that the town does not pay and the homeowner will pay for improvements if changed. LB seconded. (JN, LB, BE, AB vote yes - BM votes no. The motion passes.) BE moves that we keep the easement as is and get input from the homeowner to the south and other neighbors before we make a decision. AB seconded. BM votes no. BE, AB, JN, LB - vote yes. The vote passes.

7. Property Review (VM)

- a. 13051 La Paloma Rd-LB: **PWC Vote** - Home at the corner of La Paloma and Purissima. La Paloma and Purissima are both two sided streets. There is enough ROW for a path on La Paloma. Driveways should be roughened on both streets. Recommendations are to pay the fee, add a future path on the drawing so no plants or obstructions get put in the ROW and the construction fence should be along the ROW and not the pavement. LB moves to approve the recommendations. AB seconded. BM, JN, AB, LB, BE yes passed unanimously.

8. New Business

- a. Quality Control for GIS layers-BE -**PWC vote** BE believes there needs to be a way to track and get approval to make MURFs in the GIS system. He suggests a change form that would be attached to the MURFs with the signatures before Lynx makes any changes. BM agrees that changes should be documented. BM makes a motion for BE to continue figuring out this paper trail concept. JN seconded. (AB, LB, BM, JN, BE vote yes) the motion passes and will hopefully come back for further discussion at our April meeting.
- b. City Council Strategic Priorities, as of 02/02/2022
- i. Suggest to Public Works (10) segments for construction- **PWC** Vote Member shared some ideas for possible segments to be completed in 2022-2023. For some of the pathway segment suggestions, it is unknown if all of the easements are recorded so a path can be built. BE suggested to delay the vote to our next meeting (AB, BM, LB, JN, BE - yes)
- c. Working toward presenting a plan to CC to 'finish' the Pathway System
- i. Audit Pathways, understand what is left to be built & present to CC...Completed 01/2022
 - ii. (Tonight) Suggest criteria and general guidance for prioritizing pathway projects - put off to the next meeting due to time constraints.
 - iii. (Not Tonight) Use the criteria and general guidance agreed upon to create a list of PW projects, staged over the next (10) years, to 'finish' the PW System based on the current MPP

1. Review each parcel based on ROWs, Easements, Jurisdiction, etc; Refine list priorities
2. Work with Staff to estimate costs and how to be built (outside or internal)
9. **Presentations from the Floor - none**
10. **Reports from Other Meetings - none**
 - a. Finwick property is going to PC soon
11. **Pathway Promotion & Communications - none**
12. **Agenda Topics for Next PWC Meeting**
 - a. Suggestions from Open Space Committee on trails- Kit Gordon-
13. **Adjournment - 8:55 pm**

Appendix -A Chair Goals for PWC (1st Term, 7/20-6/21)

1. Help Staff release the updated MPP (2021)
2. Determine the scope for completing the current Pathway System per the MPP a. Physical inventory of: (work with Planning, start September 2020) i. What is in place and okay to walk
ii. What needs major repair
iii. What needs to be built
iv. Determine the preferred side of the street for the pathway
3. Create a prioritized list of projects to finish pathway system a. Generate methodology for prioritizing projects i. Example: 1) Off-road, 2) Fill-in on major roads, 3) Links to parks and open spaces, 4) Loops, & 5) all the rest 6) other
b. Projects submitted shall be detailed and helpful for Staff, PC, and CC.
4. Capture historical data and get it into the GIS system (Easements)
5. Develop detailed presentations if the PWC is to suggest adding to or deleting from the MPP
6. Promote path usage: a. Parks and Rec
b. Presence at town events: Picnic(1st Sun. June), HoeDown(1st Sat in Sept), Pathway Run(1st Sat in May), New Year's walk(1st of Year, Jan)